

**BLOCK HOUSE MUNICIPAL UTILITY DISTRICT**

**August 22, 2018**

TO: THE BOARD OF DIRECTORS OF BLOCK HOUSE MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Block House Municipal Utility District will hold a regular meeting at **6:30 p.m.** on **Wednesday, August 22, 2018**, at 2600 Block House Drive South, Leander, Texas. The following matters may be considered and acted upon at the meeting:

**PLEASE NOTE: Public comments will be accepted only during designated portions of the Board meeting. Comments from the floor will not be accepted during the business portion of the Board meeting. Citizens wishing to address the Board must complete the citizens' communication form provided at the entrance to the meeting room, so they may be recognized to speak.**

**The meeting will be preceded by the U.S. Pledge of Allegiance and a moment of silence or prayer.**

*Board member announcements and agenda prioritization requests may be considered at the beginning of the meeting.*

**Note: Matters on which Board action is anticipated are noted as "Decision". Matters on which Board action is not anticipated are noted as "Informational". Such notations are intended as a guide to facilitate the conduct of the meeting based on information available at the time that this agenda was finalized and are not binding. The Board reserves the right to take action on any of the following matters.**

<u>AGENDA</u>	<u>ANTICIPATED ACTION</u>
<b>GENERAL</b>	
1. Citizens' communications;	Informational
2. BHC Owners Association;	Informational
<b>CONSENT ITEMS</b> <i>(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)</i>	
3. Minutes of July 25, 2018, July 30, 2018, and August 8, 2018, Board meetings;	Approved
<b>LANDSCAPING</b>	
4. Landscape maintenance, including:	Informational
(a) Report from Parks Subcommittee;	Informational
(b) Report from and directives to Priority Landscapes, LLC;	Informational
(c) Proposal for installation of irrigation zone on the north side of Tumlinson Park (Estimate #1927);	Approved

(d)	Proposal for installation of irrigation zone at the windmill area (Estimate #1928);	Approved
(e)	Proposal for installation of native mulch in Tumlinson Park (Estimate #1929);	Approved
(f)	Proposal for pruning trees in the right-of-way along Block House Drive and Creek Run Drive (three mile loop) to raise canopies above private properties (Estimate #1930);	Approved
(g)	Proposal for deadwood pruning of trees along three mile loop and pruning of squirrel damage in Tumlinson Park (Estimate #1931);	Approved
(h)	Proposal for installation of additional trees in Tumlinson Park and Tonkawa Park (Estimate #1932);	Approved
<b>SECURITY</b>		
5.	District security, including:	Informational
(a)	Monthly report from Williamson County Sheriff's Office;	Informational
(b)	Report from Security Subcommittee;	Informational
<b>POOLS</b>		
6.	Pool operations, repairs and management, including:	Informational
(a)	Report from Pools Subcommittee, including:	Informational
(1)	Block House Creek Swim Team (Tidal Waves), including count of in-District and out-of-District swimmers, payment of fees, and master swim program;	Informational
(b)	Report from and directives to Lifeguard 4 Hire, L.L.C.;	Informational
<b>OPERATIONS, UTILITIES AND MAINTENANCE</b>		
7.	District operations, including:	Informational
(a)	Report from and directives to Crossroads Utility Services, LLC;	Informational
(b)	System maintenance and repairs;	Informational
(c)	Write-offs;	Approved
<b>STORM WATER SYSTEM AND CREEK MAINTENANCE</b>		
8.	Report from Water/Environmental Subcommittee;	Informational
9.	Storm Water Management Program (SWMP) under TPDES General Permit TXR040000;	Informational
<b>FINANCIAL</b>		
10.	Bookkeeping matters, including:	Informational
(a)	Report from Financial Subcommittee;	Informational

(b)	Report from and directives to Municipal Accounts & Consulting, L.P.;	Informational
(c)	Payment of bills and invoices;	Approved
(d)	Fund transfers;	Approved
(e)	Investments;	Approved
(f)	Secretary's Certificate and Resolutions Regarding Manager's Account;	Approved
(g)	Secretary's Certificate and Resolutions Regarding Operating Account;	Approved
(h)	Secretary's Certificate and Resolutions Regarding Capital Projects Fund Checking Account;	Approved
<b>ENGINEERING / DEVELOPMENT</b>		
11.	Engineering matters, including report from and directives to Gray Engineering, Inc.;	Informational
<b>GENERAL MANAGEMENT, FACILITIES AND MAINTENANCE</b>		
12.	General management, including:	Informational
(a)	Report from and directives to Pinnacle Texas Management Services;	Informational
(b)	Schedule of maintenance expenses;	Informational
(c)	Requests for use of facilities;	Approved
13.	Walker House, including maintenance and repairs;	Informational
14.	Property maintenance, repairs and replacements, including:	Informational
(a)	Report from Maintenance and Engineering Subcommittee on current projects;	Informational
15.	Solid waste report from Texas Disposal Systems, Inc.;	Informational
<b>RESTRICTIVE COVENANT ENFORCEMENT, WATER RESTRICTIONS AND DROUGHT MANAGEMENT</b>		
16.	Restrictive covenant enforcement, including:	Informational
(a)	Report from Restrictive Covenant Subcommittee;	Informational
(b)	Pending and contemplated litigation;	Informational
17.	Drought management and water use restrictions, including:	Informational
(a)	Violation monitoring;	Informational
(b)	Watering restrictions;	Informational
18.	Report from and directives to Pinnacle Texas Management, LLC regarding restrictive covenant enforcement and water use restrictions violation monitoring;	Informational
<b>COMMUNICATIONS / MEDIA / WEBSITE</b>		
19.	Newsletter, water bill inserts, website and District-wide calendar, including:	Informational

(a)	Report from Communications Subcommittee;	Informational
(b)	Report from and directives to Pinnacle Texas Management, LLC;	Informational
<b>PARKS AND NATURE TRAILS</b>		
20.	District parks and facilities, including:	Informational
(a)	Report from Community Garden Subcommittee;	Informational
21.	Scout items;	Informational
22.	District signage;	Directive to GM
<b>LEGAL</b>		
23.	Report from and directives to Armbrust & Brown, PLLC, including:	Informational
(a)	Upcoming contract renewals;	Informational
24.	2018/2019 budget and 2018 tax rate, including:	Informational
(a)	Establish and take record vote on proposed 2018 tax rate;	Approved
(b)	Schedule public hearing at which adoption of 2018 tax rate will be considered;	Approved
(c)	Authorize publication of Water District Notice of Public Hearing on Tax Rate;	Approved
25.	Code of Ethics, Travel, and Professional Services Policy, including Director decorum;	Informational
26.	Duties of Directors;	Informational
<b>OTHER DISCUSSION / ACTION ITEMS</b>		
27.	Report from ad hoc subcommittee regarding fire protection service options;	Informational
28.	Review of directives;	Informational
29.	Review of Meeting Notes;	Informational
30.	Future Board meetings/agenda items.	Informational

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); and discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)

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Block House Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program at (800) 735-2988.