

**BLOCK HOUSE MUNICIPAL UTILITY DISTRICT**

**March 24, 2021**

TO: THE BOARD OF DIRECTORS OF BLOCK HOUSE MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Block House Municipal Utility District will hold a regular meeting at **6:30 p.m.** on **Wednesday, March 24, 2021.**

**THIS MEETING WILL BE HELD VIA VIDEO CONFERENCE CALL PURSUANT TO SECTION 551.127, TEXAS GOVERNMENT CODE, AS MODIFIED TEMPORARILY BY GOVERNOR GREG ABBOTT, AND THE RELATED GUIDANCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL, IN CONNECTION WITH THE GOVERNOR’S COVID-19 DISASTER PROCLAMATION.**

**MEMBERS OF THE PUBLIC ARE ENTITLED TO PARTICIPATE IN AND TO ADDRESS THE BOARD OF DIRECTORS DURING THE MEETING. THE VIDEO CONFERENCE MEETING WILL BE HOSTED THROUGH ZOOM VIDEO COMMUNICATIONS, INC. (“ZOOM”). THE LINK TO THE ZOOM MEETING IS:**

<https://zoom.us/j/91336678995?pwd=OXIsTVJ0ejJV aU13VFRxaEVwdEV2Zz09>

**THE ZOOM MEETING ID IS 913 3667 8995 AND THE PASSCODE IS 937027 PARTICIPANTS MAY ALSO JOIN THE MEETING BY DIALING 346-248-7799. PLEASE FOLLOW THE INSTRUCTIONS PROVIDED BY THE SYSTEM TO ACCESS THE MEETING. MEETING INFORMATION IS ALSO ATTACHED AT THE END OF THIS AGENDA.**

**AN ELECTRONIC AGENDA PACKET FOR THE MEETING IS AVAILABLE AT THE FOLLOWING LINK:**

<https://abaustin.sharefile.com/share/view/sd538f44a2d14aa28/fo095c57-73f7-4955-ba1c-c1ea257bde61>

**THIS MEETING WILL BE RECORDED AND, FOLLOWING THE MEETING, THE RECORDING WILL BE MADE AVAILABLE AT THE SAME LINK SPECIFIED ABOVE.**

**ANYONE SPEAKING DURING THE MEETING SHOULD IDENTIFY THEMSELVES CLEARLY PRIOR TO SPEAKING.**

The following matters may be considered and acted upon at the meeting:

*Note: Matters on which Board action is anticipated are noted as “Decision”. Matters on which Board action is not anticipated are noted as “Informational”. Such notations are intended as a guide to facilitate the conduct of the meeting based on information available at the time that this agenda was finalized and are not binding. The Board reserves the right to take action on any of the following matters.*

<u>AGENDA</u>	<u>ANTICIPATED ACTION</u>
<b>GENERAL</b>	
1. Citizens’ communications;	Informational

2.	Report from BHC Owners Association, including:	Informational
	(a) Green Month activities, including request for approval of tree planting for a memorial;	Decision
<b>CONSENT ITEMS</b>		
<i>(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)</i>		
3.	Minutes of February 24, 2021 regular meeting;	Decision
<b>CORONAVIRUS PROTOCOLS</b>		
4.	Emergency coronavirus preparedness and protocols, including:	Informational
	(a) Authorizing General Manager to take further action in response to evolving conditions;	Decision
	(b) Return to in-person meetings (Director McMullen);	Decision
<b>SECURITY</b>		
5.	Monthly report from Williamson County Sheriff's Office;	Informational
<b>RESTRICTIVE COVENANT ENFORCEMENT</b>		
6.	Restrictive covenant enforcement, including:	Informational
	(a) Report from Restrictive Covenant Subcommittee;	Informational
	(b) Report from and directives to Community Association Management, Inc.;	Informational
	(c) Pending or contemplated litigation;	Informational
<b>FINANCIAL</b>		
7.	Bookkeeping matters, including:	Informational
	(a) Report from Financial Subcommittee;	Informational
	(b) Report from and directives to Municipal Accounts & Consulting, L.P.;	Informational
	(c) Payment of bills and invoices;	Decision
	(d) Fund transfers;	Decision
	(e) Investments;	Decision
8.	Arbitrage rebate review and compliance summary from BLX Group for \$5,800,000 Unlimited Tax Refunding Bonds, Series 2016;	Informational
<b>POOLS</b>		
9.	Pool operations, maintenance, repairs and management, including:	Informational
	(a) Report from Pools Subcommittee, including:	Informational
	(1) Block House Creek Swim Team (Tidal Waves) schedule;	Decision

(b)	Report from and directives to Lifeguard 4 Hire, L.L.C.;	Informational
(c)	Pool maintenance, including:	Informational
(1)	Proposal from 360 Aquatics for Tumlinson Pool maintenance items;	Decision
(2)	Proposal from 360 Aquatics for Apache Pool maintenance items;	Decision
<b>LANDSCAPING</b>		
10.	Landscape maintenance, including:	Informational
(a)	Report from Parks Subcommittee;	Informational
(b)	Report from and directives to Priority Landscapes, LLC;	Informational
(c)	Proposal for removal of elm trees on Creek Run Drive (Estimate #165);	Decision
<b>WATER AND WASTEWATER OPERATIONS, UTILITIES and MAINTENANCE</b>		
11.	District operations, including:	Informational
(a)	Report from and directives to Crossroads Utility Services, LLC;	Informational
(b)	System maintenance and repairs;	Informational
(c)	Write-offs;	Decision
(d)	Winter wastewater averaging;	Decision
<b>GENERAL MANAGEMENT, ENGINEERING, PARKS, FACILITIES and MAINTENANCE</b>		
12.	General management, including:	Informational
(a)	Report from and directives to General Manager;	Informational
(b)	Requests for use of facilities;	Informational
(c)	Website update;	Informational
(d)	Repair of Community Electronic Sign;	Informational
(e)	MUD-branded vests and shirts;	Decision
(f)	Guidelines for use of District logo;	Decision
(g)	General Manager and On-Site Staff Person hours (Director Logan);	Decision
13.	Engineering matters, including report from and directives to Gray Engineering, Inc.;	Informational
14.	Property maintenance, repairs and replacements, including:	Informational
(a)	Report from Maintenance and Engineering Subcommittee on current projects;	Informational
15.	Cedar Park Fire Department "Calls for service" log;	Informational
16.	Report from Texas Disposal Systems, Inc.;	Informational

17.	Report from Water/Environmental Subcommittee;	Informational
18.	Storm Water Management Program (SWMP) under TPDES General Permit TXR040000, including:	Informational
	(a) Permit Year 2 Annual Report;	Informational
	(b) Stormwater flyer;	Informational
	(c) Preliminary Recommendations for Block House Creek Maintenance;	Informational
	(d) Jones & Carter, Inc. proposal for Block House Creek Maintenance – Bid and Construction Services;	Decision
	(e) Use of volunteer groups for access trail and creek clearing projects;	Decision
	(f) Request from Block House Creek Swim Team (Tidal Waves) to clean-up the Susan Lane Channel as a service project;	Decision
19.	District parks and facilities, including:	Informational
	(a) Disc golf, including report from HouckDesign and status of temporary disc golf prohibition;	Decision
	(b) Proposed use of Proposition A bond funds;	Informational
<b>COMMUNICATIONS / MEDIA</b>		
20.	Newsletter, water bill inserts, website and District-wide calendar, including:	Informational
	(a) Report from Communications Subcommittee;	Informational
<b>LEGAL</b>		
21.	Report from and directives to Armbrust & Brown, PLLC, including:	Informational
<b>OTHER DISCUSSION / ACTION ITEMS</b>		
22.	Consultant evaluation – General Manager;	Informational
23.	Director per diems (Director McMullen);	Decision
24.	Subcommittee assignments (Director McMullen);	Decision
25.	Open records requests and transparency (Director McMullen);	Informational
26.	Communication with BHC Owners Association (Director McMullen);	Informational
27.	Code of Ethics, Travel and Professional Services Policy;	Informational
28.	Miscellaneous and Board/Subcommittee directives;	Informational
29.	Review of Meeting Notes;	Informational
30.	Future Board meetings/agenda items.	Informational

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); and discussing information technology security practices

(Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



*Armbrust & Brown*

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Attorney for the District

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Block House Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program at (800) 735-2988.

Sean Abbott is inviting you to a scheduled Zoom meeting.

Topic: Block House MUD March 24, 2021

Time: Mar 24, 2021 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/91336678995?pwd=OXIsTVJ0ejJVVaU13VFRxaEVwdEV2Zz09>

Meeting ID: 913 3667 8995

Passcode: 937027

One tap mobile

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+16699006833,,91336678995#,,,,\*937027# US (San Jose)

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+1 669 900 6833 US (San Jose)

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Find your local number: <https://zoom.us/u/aWEKwAc3x>