

**BLOCK HOUSE MUNICIPAL UTILITY DISTRICT**

**March 25, 2020**

TO: THE BOARD OF DIRECTORS OF BLOCK HOUSE MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Block House Municipal Utility District will hold a regular meeting at **6:30 p.m.** on **Wednesday, March 25, 2020.**

**THIS MEETING WILL BE HELD VIA TELEPHONE CONFERENCE CALL PURSUANT TO SECTION 551.125, TEXAS GOVERNMENT CODE, AS MODIFIED TEMPORARILY BY GOVERNOR GREG ABBOTT, AND THE RELATED GUIDANCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL, IN CONNECTION WITH THE GOVERNOR’S COVID-19 DISASTER PROCLAMATION.**

**MEMBERS OF THE PUBLIC ARE ENTITLED TO PARTICIPATE IN AND TO ADDRESS THE BOARD OF DIRECTORS DURING THE MEETING. THE TOLL-FREE DIAL IN NUMBER FOR THE MEETING IS 1-888-510-5505, AND THE PARTICIPANT CODE IS 199914. PLEASE FOLLOW THE INSTRUCTIONS PROVIDED BY THE SYSTEM TO ACCESS THE MEETING.**

**AN ELECTRONIC AGENDA PACKET FOR THE MEETING IS AVAILABLE AT THE FOLLOWING LINK:**

<https://abaustin.sharefile.com/share/view/sd538f44a2d14aa28/fo095c57-73f7-4955-balc-c1ea257bde61>

**THIS MEETING WILL BE RECORDED AND, FOLLOWING THE MEETING, THE RECORDING WILL BE MADE AVAILABLE AT THE SAME LINK SPECIFIED ABOVE.**

The following matters may be considered and acted upon at the meeting:

*Note: Matters on which Board action is anticipated are noted as “Decision”. Matters on which Board action is not anticipated are noted as “Informational”. Such notations are intended as a guide to facilitate the conduct of the meeting based on information available at the time that this agenda was finalized and are not binding. The Board reserves the right to take action on any of the following matters.*

<u>AGENDA</u>	<u>ANTICIPATED ACTION</u>
<b>GENERAL</b>	
1. Citizens’ communications;	Informational
2. BHC Owners Association proposed events and use of District facilities	Decision
<b>CONSENT ITEMS</b> <i>(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)</i>	
3. Minutes of February 12, 2020 special meeting and February 26, 2020 regular meeting;	Decision

<b>CORONAVIRUS PREPAREDNESS</b>		
4.	Emergency coronavirus preparedness and protocols, including:	Informational
(a)	Board meeting policy, including limiting attendance to essential personnel, telephone/video conference meetings, canceling future Board meetings, and related matters;	Decision
(b)	Facility closures and related matters;	Decision
(c)	Recreation activity cancelations and related matters;	Decision
(d)	Utility operations, response plan, and related matters;	Decision
(e)	Authorizing General Manager to take further action in response to evolving conditions;	Decision
<b>SECURITY</b>		
5.	Monthly report from Williamson County Sheriff's Office;	Informational
<b>FINANCIAL</b>		
6.	Bookkeeping matters, including:	Informational
(a)	Report from Financial Subcommittee;	Informational
(b)	Report from and directives to Municipal Accounts & Consulting, L.P.;	Informational
(c)	Payment of bills and invoices;	Decision
(d)	Fund transfers;	Decision
(e)	Investments;	Decision
<b>POOLS</b>		
7.	Pool operations, maintenance, repairs and management, including:	Informational
(a)	Report from Pools Subcommittee;	Informational
(b)	Report from and directives to Lifeguard 4 Hire, L.L.C.;	Informational
(c)	Pool permitting required by Williamson County and Cities Health District;	Decision
<b>LANDSCAPING</b>		
8.	Landscape maintenance, including:	Informational
(a)	Report from Parks Subcommittee;	Informational
(b)	Report from and directives to Priority Landscapes, LLC;	Informational
(c)	Proposal for Walker House seasonal color beds (Estimate #3456);	Decision
(d)	Proposal for clean up of automobile accident site on Creek Run Drive (Estimate #3457);	Decision
<b>WATER AND WASTEWATER OPERATIONS, UTILITIES and MAINTENANCE</b>		

9.	District operations, including:	Informational
	(a) Report from and directives to Crossroads Utility Services, LLC;	Informational
	(b) System maintenance and repairs;	Informational
	(c) Write-offs;	Decision
	(d) Report from Horizon Environmental Services, Inc. on limited water quality sampling investigation;	Informational
<b>GENERAL MANAGEMENT, ENGINEERING, PARKS, FACILITIES and MAINTENANCE</b>		
10.	General management, including:	Informational
	(a) Report from and directives to Crossroads Utility Services, LLC;	Informational
	(b) Requests for use of facilities;	Informational
	(c) Website update and approving any related matters;	Informational
	(d) Quote from Texas Municipal League Intergovernmental Risk Pool for insurance for all terrain vehicle;	Decision
	(e) Proposal from T.F. Harper & Associates LP for purchase and installation of shade canopy in Tonkawa Park (Quote #022620-002SS);	Decision
11.	Engineering matters, including report from and directives to Gray Engineering, Inc.;	Informational
12.	Property maintenance, repairs and replacements, including:	Informational
	(a) Report from Maintenance and Engineering Subcommittee on current projects, including:	Informational
	(1) Tumlinson Pool Pump House upgrades;	Informational
13.	Report from Texas Disposal Systems, Inc.;	Informational
14.	Storm Water Management Program (SWMP) under TPDES General Permit TXR040000, including:	Informational
	(a) Phase II (Small) MS4 Annual Report Permit Year 1: 2019;	Decision
15.	District parks and facilities, including:	Informational
	(a) Disc golf;	Informational
	(b) Proposal from HouckDesign for review of disc golf course;	Decision
<b>LEGAL</b>		
16.	Report from and directives to Armbrust & Brown, PLLC;	Informational
<b>OTHER DISCUSSION / ACTION ITEMS</b>		
17.	Miscellaneous and Board/Subcommittee directives;	Informational
18.	Review of Meeting Notes;	Informational
19.	Future Board meetings/agenda items, including scheduling special meeting.	Informational

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); and discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.



*Jim Brown Littlefield*

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Attorney for the District

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Block House Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program at (800) 735-2988.

**BLOCK HOUSE MUNICIPAL UTILITY DISTRICT**

**SUPPLEMENT TO MARCH 25, 2020 AGENDA**

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The following **additional** matters may be considered and acted upon at the meeting:

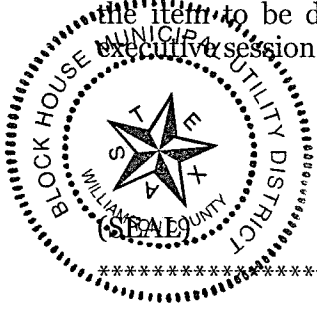
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<u>AGENDA</u>		<u>ANTICIPATED ACTION</u>
1.	Resolution Authorizing Transfers of Funds and Payment of Expenses During Public Emergencies.	Decision

**\*PLEASE NOTE: The importance of the above item constitutes an emergency or urgent public necessity, thereby dispensing with the requirement of posting this notice for 72 hours in advance. The posting of this notice not later than one hour in advance of the time such meeting will be convened is authorized by Government Code, Section 551.045.**

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*Jim Paul Littlefield*

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Attorney for the District

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