

BLOCK HOUSE MUNICIPAL UTILITY DISTRICT

September 23, 2020

TO: THE BOARD OF DIRECTORS OF BLOCK HOUSE MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Block House Municipal Utility District will hold a regular meeting at **6:30 p.m.** on **Wednesday, September 23, 2020.**

THIS MEETING WILL BE HELD VIA TELEPHONE CONFERENCE CALL PURSUANT TO SECTION 551.125, TEXAS GOVERNMENT CODE, AS MODIFIED TEMPORARILY BY GOVERNOR GREG ABBOTT, AND THE RELATED GUIDANCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL, IN CONNECTION WITH THE GOVERNOR’S COVID-19 DISASTER PROCLAMATION.

THE TOLL-FREE DIAL IN NUMBER FOR THE MEETING IS 1-888-510-5505, AND THE PARTICIPANT CODE IS 199914. PLEASE FOLLOW THE INSTRUCTIONS PROVIDED BY THE SYSTEM TO ACCESS THE MEETING.

AN ELECTRONIC AGENDA PACKET FOR THE MEETING IS AVAILABLE AT THE FOLLOWING LINK:

<https://abaustin.sharefile.com/share/view/sd538f44a2d14aa28/fo095c57-73f7-4955-ba1c-c1ea257bde61>

THIS MEETING WILL BE RECORDED AND, FOLLOWING THE MEETING, THE RECORDING WILL BE MADE AVAILABLE AT THE SAME LINK SPECIFIED ABOVE.

ANYONE SPEAKING DURING THE MEETING SHOULD IDENTIFY THEMSELVES CLEARLY PRIOR TO SPEAKING.

The following matters may be considered and acted upon at the meeting:

Note: Matters on which Board action is anticipated are noted as “Decision”. Matters on which Board action is not anticipated are noted as “Informational”. Such notations are intended as a guide to facilitate the conduct of the meeting based on information available at the time that this agenda was finalized and are not binding. The Board reserves the right to take action on any of the following matters.

<u>AGENDA</u>	<u>ANTICIPATED ACTION</u>
GENERAL	
1. Citizens’ communications;	Informational
2. Report from BHC Owners Association;	Informational
CONSENT ITEMS <i>(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)</i>	
3. Minutes of August 19, 2020 special meeting and August 26, 2020 regular meeting;	Approved

CORONAVIRUS PROTOCOLS		
4.	Emergency coronavirus preparedness and protocols, including:	Informational
	(a) Reopening of certain District facilities and related health and safety restrictions for use of such facilities;	Informational
	(b) Recreation activity and related matters;	Informational
	(c) Utility operations and related matters;	Informational
	(d) Authorizing General Manager to take further action in response to evolving conditions;	Informational
SECURITY		
5.	Monthly report from Williamson County Sheriff's Office;	Informational
RESTRICTIVE COVENANT ENFORCEMENT		
6.	Restrictive covenant enforcement, including:	Informational
	(a) Pending or contemplated litigation;	Informational
7.	Consultant review – Pinnacle Texas Management Services (Director Bennett);	Informational
FINANCIAL		
8.	Bookkeeping matters, including:	Informational
	(a) Report from Financial Subcommittee;	Informational
	(b) Report from and directives to Municipal Accounts & Consulting, L.P.;	Informational
	(c) Payment of bills and invoices;	Approved
	(d) Fund transfers;	Approved
	(e) Investments;	Approved
POOLS		
9.	Pool operations, maintenance, repairs and management, including:	Informational
	(a) Report from Pools Subcommittee;	Informational
	(b) Report from and directives to Lifeguard 4 Hire, L.L.C.;	Informational
LANDSCAPING		
10.	Landscape maintenance, including:	Informational
	(a) Report from Parks Subcommittee;	Informational
	(b) Report from and directives to Priority Landscapes, LLC;	Informational
	(c) Proposal for removal of disc golf basket areas in Tuminson Park and Comanche Park (Estimate #3678);	Approved
	(d) Proposal for Jumano Park Disc Golf Clearing (Estimate #3679);	No Action Taken

(e)	Proposal to split irrigation zone across Block House Drive from Apache Park (Estimate #3680);	Approved
(f)	Proposal to split Tumlinson Park Zone 1 irrigation (Estimate #3681);	Approved
(g)	Proposal for new tree installation in Tumlinson Park (Estimate #3688);	Approved
(h)	Proposal for installation of soil and sod along road near Tonkawa Park (Estimate #3689);	Approved
(i)	Proposal for additional tree pruning of low canopies (Estimate #3690);	Approved
(j)	Proposal for Jumano Park Disc Golf Phase 2 and trail widening (Estimate #3691);	No Action Taken
WATER AND WASTEWATER OPERATIONS, UTILITIES and MAINTENANCE		
11.	District operations, including:	Informational
(a)	Report from and directives to Crossroads Utility Services, LLC;	Informational
(b)	System maintenance and repairs;	Informational
(c)	Write-offs;	Approved
(d)	Delinquent account policies (Roberts);	Approved
GENERAL MANAGEMENT, ENGINEERING, PARKS, FACILITIES and MAINTENANCE		
12.	General management, including:	Informational
(a)	Report from and directives to General Manager;	Informational
(b)	Requests for use of facilities, including:	Informational
(1)	Request for waiver of fees from BHC Owners Association Green Committee for use of outside area at Jumano Community Center on October 3, 2020 for “shred day”;	Approved
(2)	Request for waiver of fees from BHC Owners Association for use of Pavilion on November 7, 2020 for annual meeting;	Approved
(c)	Website update;	Informational
(d)	Proposal for District Video Surveillance Systems Refresh/Audit from Trinity AV Solutions;	Approved
(e)	Communications software purchase;	Approved
13.	Engineering matters, including report from and directives to Gray Engineering, Inc.;	Informational
14.	Property maintenance, repairs and replacements, including:	Informational
(a)	Report from Maintenance and Engineering Subcommittee on current projects;	Informational
(b)	Storage facility for all terrain vehicle;	No Action Taken

15.	Report from Communications Subcommittee;	Informational
16.	Cedar Park Fire Department "Calls for service" log;	Informational
17.	Report from Texas Disposal Systems, Inc.;	Informational
18.	Storm Water Management Program (SWMP) under TPDES General Permit TXR040000, including:	Informational
	(a) Proposal(s) from Round Rock Hydromulch for proposed MS4 waterway clearing projects;	No Action Taken
	(b) Use of volunteer groups for waterway clearing projects;	No Action Taken
19.	District parks and facilities, including:	Informational
	(a) Disc golf, including proposed disc golf plan;	No Action Taken
	(b) Bike Trails update;	Informational
LEGAL		
20.	Report from and directives to Armbrust & Brown, PLLC;	Informational
21.	General Management Services Agreement (expires September 30, 2020);	Approved
22.	Pool Services Agreement (expires September 30, 2020);	Approved
23.	Restrictive Covenant Enforcement Services Agreement (expires September 30, 2020);	No Action Taken
24.	Landscape Maintenance Services Agreement (expires October 31, 2020);	No Action Taken
OTHER DISCUSSION / ACTION ITEMS		
25.	Code of Ethics, Travel and Professional Services Policy (Director Bennett);	Informational
26.	Miscellaneous and Board/Subcommittee directives;	Informational
27.	Review of Meeting Notes;	Informational
28.	Future Board meetings/agenda items.	Informational

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); and discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



Erin Brown Littlefield

Attorney for the District

Block House Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program at (800) 735-2988.