

BLOCK HOUSE MUNICIPAL UTILITY DISTRICT

January 27, 2021

TO: THE BOARD OF DIRECTORS OF BLOCK HOUSE MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Block House Municipal Utility District will hold a regular meeting at **6:30 p.m.** on **Wednesday, January 27, 2021.**

THIS MEETING WILL BE HELD VIA VIDEO CONFERENCE CALL PURSUANT TO SECTION 551.127, TEXAS GOVERNMENT CODE, AS MODIFIED TEMPORARILY BY GOVERNOR GREG ABBOTT, AND THE RELATED GUIDANCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL, IN CONNECTION WITH THE GOVERNOR’S COVID-19 DISASTER PROCLAMATION.

MEMBERS OF THE PUBLIC ARE ENTITLED TO PARTICIPATE IN AND TO ADDRESS THE BOARD OF DIRECTORS DURING THE MEETING. THE VIDEO CONFERENCE MEETING WILL BE HOSTED THROUGH ZOOM VIDEO COMMUNICATIONS, INC. (“ZOOM”). THE LINK TO THE ZOOM MEETING IS:

<https://zoom.us/j/92428249884?pwd=a0Nad0J6eFlZeE1vNEtDejFLeVRNQT09>

THE ZOOM MEETING ID IS 924 2824 9884 AND THE PASSCODE IS 228850. PARTICIPANTS MAY ALSO JOIN THE MEETING BY DIALING 346-248-7799. PLEASE FOLLOW THE INSTRUCTIONS PROVIDED BY THE SYSTEM TO ACCESS THE MEETING. MEETING INFORMATION IS ALSO ATTACHED AT THE END OF THIS AGENDA.

AN ELECTRONIC AGENDA PACKET FOR THE MEETING IS AVAILABLE AT THE FOLLOWING LINK:

<https://abaustin.sharefile.com/share/view/sd538f44a2d14aa28/fo095c57-73f7-4955-ba1c-c1ea257bde61>

THIS MEETING WILL BE RECORDED AND, FOLLOWING THE MEETING, THE RECORDING WILL BE MADE AVAILABLE AT THE SAME LINK SPECIFIED ABOVE.

ANYONE SPEAKING DURING THE MEETING SHOULD IDENTIFY THEMSELVES CLEARLY PRIOR TO SPEAKING.

The following matters may be considered and acted upon at the meeting:

Note: Matters on which Board action is anticipated are noted as “Decision”. Matters on which Board action is not anticipated are noted as “Informational”. Such notations are intended as a guide to facilitate the conduct of the meeting based on information available at the time that this agenda was finalized and are not binding. The Board reserves the right to take action on any of the following matters.

<u>AGENDA</u>	<u>ANTICIPATED ACTION</u>
GENERAL	
1. Citizens’ communications;	Informational

2.	Report from BHC Owners Association, including:	Informational
(a)	Request for use of facilities and waiver of fees from BHC Owners Association Recreation Committee for use of Pavilion for Zumba classes in February, March and April;	Decision
(b)	Request for use of facilities and waiver of fees from BHC Owners Association Recreational Committee for use of Jumano Community Center and Tumlinson Park for various “Green Month” events in April;	Decision
AUDIT ITEMS		
3.	Audit of District financial statements for fiscal year ended September 30, 2020, including report from McCall Gibson Swedlund Barfoot PLLC, approval of client representation letter and audit report, and authorizing filing of audit report;	Decision
CONSENT ITEMS <i>(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)</i>		
4.	Minutes of December 16, 2020 regular meeting;	Decision
APPOINTMENT OF NEW DIRECTOR		
5.	Statement of Elected/Appointed Officer, Oath of Office and official bond for appointment of new Director;	Decision
6.	Open Meetings Act training and Public Access Option Form for new Director;	Informational
7.	Election of Officers;	Decision
8.	Subcommittee assignments;	Decision
9.	District Registration Form;	Decision
10.	Revised account resolutions and signature cards for existing bank accounts, including:	Informational
(a)	Secretary’s Certificate and Resolutions Regarding Manager’s Account;	Decision
(b)	Secretary’s Certificate and Resolutions Regarding Operating Account;	Decision
(c)	Secretary’s Certificate and Resolutions Regarding Capital Projects Fund Checking Account;	Decision
(d)	Resolution Approving Change in Bank Signatories and Change Certificate – Lock Box Clearing Account;	Decision
CORONAVIRUS PROTOCOLS		
11.	Emergency coronavirus preparedness and protocols, including:	Informational
(a)	Reopening of certain District facilities and related health and safety restrictions for use of such facilities;	Decision
(b)	Recreation activity and related matters;	Decision
(c)	Utility operations and related matters;	Informational

(d)	Authorizing General Manager to take further action in response to evolving conditions;	Decision
SECURITY		
12.	Monthly report from Williamson County Sheriff's Office;	Informational
RESTRICTIVE COVENANT ENFORCEMENT		
13.	Restrictive covenant enforcement, including:	Informational
(a)	Offensive sign on Lone Wolf Drive;	Informational
(b)	Pending or contemplated litigation;	Informational
FINANCIAL		
14.	Bookkeeping matters, including:	Informational
(a)	Restrictive covenant work undertaken by General Manager;	Decision
(b)	Report from Financial Subcommittee;	Informational
(c)	Report from and directives to Municipal Accounts & Consulting, L.P.;	Informational
(d)	Payment of bills and invoices;	Decision
(e)	Fund transfers;	Decision
(f)	Investments;	Decision
POOLS		
15.	Pool operations, maintenance, repairs and management, including:	Informational
(a)	Report from Pools Subcommittee;	Informational
(b)	Report from and directives to Lifeguard 4 Hire, L.L.C.;	Informational
LANDSCAPING		
16.	Landscape maintenance, including:	Informational
(a)	Report from Parks Subcommittee;	Informational
(b)	Report from and directives to Priority Landscapes, LLC;	Informational
WATER AND WASTEWATER OPERATIONS, UTILITIES and MAINTENANCE		
17.	District operations, including:	Informational
(a)	Report from and directives to Crossroads Utility Services, LLC;	Informational
(b)	System maintenance and repairs;	Informational
(c)	Write-offs;	Decision
(d)	Annual review of Identity Theft Prevention Program, including:	Informational
(1)	Report from operator on administration of and compliance	Informational

	with Identity Theft Prevention Program;	
(2)	Resolution Confirming Annual Review of Identify Theft Prevention Program;	Decision
GENERAL MANAGEMENT, ENGINEERING, PARKS, FACILITIES and MAINTENANCE		
18.	General management, including:	Informational
(a)	Report from and directives to General Manager;	Informational
(b)	Requests for use of facilities;	Informational
(c)	Website update;	Informational
(d)	Proposal from Trinity AV Solutions for installation of Emergency Call Boxes at Tumlinson Pool and Apache Pool;	Decision
19.	Engineering matters, including report from and directives to Gray Engineering, Inc.;	Informational
20.	Property maintenance, repairs and replacements, including:	Informational
(a)	Report from Maintenance and Engineering Subcommittee on current projects;	Informational
21.	Cedar Park Fire Department "Calls for service" log;	Informational
22.	Report from Texas Disposal Systems, Inc.;	Informational
23.	Report from Water/Environmental Subcommittee;	Informational
24.	Storm Water Management Program (SWMP) under TPDES General Permit TXR040000, including:	Informational
(a)	Use of volunteer groups for access trail and creek clearing projects;	Decision
25.	District parks and facilities, including:	Informational
(a)	Request from Block House Creek Swim Team (Tidal Waves) to store team trailer at Jumano Community Center (Director Koenig);	Decision
(b)	Disc golf;	Informational
(c)	Order Establishing Rules and Regulations Governing Recreational Facilities and Related Fees and Charges;	Decision
(d)	Illegal dumping on the District's greenbelts;	Informational
COMMUNICATIONS / MEDIA		
26.	Newsletter, water bill inserts, website and District-wide calendar, including:	Informational
(a)	Report from Communications Subcommittee;	Informational
(b)	Community electronic sign (Director Bennett);	Decision
LEGAL		
27.	Report from and directives to Armbrust & Brown, PLLC, including:	Informational

(a)	MSRB Rule G-10 and Rule G-42 disclosure statements from District's financial advisor;	Informational
(b)	Cybersecurity training program requirements for local government employees, including June 14 deadline to complete training;	Informational
28.	Restrictive Covenant Enforcement Services Agreement with Community Association Management;	Decision
29.	Review of Code of Ethics and Financial Investment Policies, including Resolution Confirming Annual Review of Code of Ethics, Travel, and Professional Services Policy and Financial Investment Policy and Adopting Updated List of Qualified Brokers;	Decision
30.	Review of Written Procedures for Post Bond Issuance Federal Tax Compliance, including Resolution Confirming Annual Review;	Decision
31.	Renewal of Towing and Property Sign Agreement with Excellence in Towing (dba Triton Towing) (expired September 30, 2020);	Decision
OTHER DISCUSSION / ACTION ITEMS		
32.	Code of Ethics, Travel and Professional Services Policy;	Informational
33.	Miscellaneous and Board/Subcommittee directives;	Informational
34.	Review of Meeting Notes;	Informational
35.	Future Board meetings/agenda items.	Informational

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); and discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



Eric Paul O'Hara

Attorney for the District

Block House Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program at (800) 735-2988.

Sean Abbott is inviting you to a scheduled Zoom meeting.

Topic: Block House MUD January 27, 2021

Time: Jan 27, 2021 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/92428249884?pwd=a0Nad0J6eFlZeE1vNEtDejFLeVRNQT09>

Meeting ID: 924 2824 9884

Passcode: 228850

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