

BLOCK HOUSE MUNICIPAL UTILITY DISTRICT

September 26, 2018

TO: THE BOARD OF DIRECTORS OF BLOCK HOUSE MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Block House Municipal Utility District will hold a regular meeting at **6:30 p.m.** on **Wednesday, September 26, 2018**, at 2600 Block House Drive South, Leander, Texas. The following matters may be considered and acted upon at the meeting:

PLEASE NOTE: Public comments will be accepted only during designated portions of the Board meeting. Comments from the floor will not be accepted during the business portion of the Board meeting. Citizens wishing to address the Board must complete the citizens' communication form provided at the entrance to the meeting room, so they may be recognized to speak.

The meeting will be preceded by the U.S. Pledge of Allegiance and a moment of silence or prayer.

Board member announcements and agenda prioritization requests may be considered at the beginning of the meeting.

Note: Matters on which Board action is anticipated are noted as "Decision". Matters on which Board action is not anticipated are noted as "Informational". Such notations are intended as a guide to facilitate the conduct of the meeting based on information available at the time that this agenda was finalized and are not binding. The Board reserves the right to take action on any of the following matters.

<u>AGENDA</u>		<u>ANTICIPATED ACTION</u>
GENERAL		
1.	Citizens' communications;	Informational
2.	BHC Owners Association;	Informational
3.	Recognition of Lifeguard 4 Hire employees;	Informational
CONSENT ITEMS <i>(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)</i>		
4.	Minutes of August 22, 2018 Board meeting;	Approved
5.	Proposal from McCall Gibson Swedlund Barfoot PLLC for audit services for fiscal year ending September 30, 2018, including statement on Auditing Standard No. 99 fraud questionnaire;	Approved
LANDSCAPING		
6.	Landscape maintenance, including:	Informational
(a)	Report from Parks Subcommittee;	Informational

(b)	Report from and directives to Priority Landscapes, LLC;	Informational
(c)	Proposal for aeration and root stimulator application for declining elm tree in Tumlinson Pool fenced area (Estimate #1975);	No Action Taken
(d)	Proposal for removal of declining elm tree in Tumlinson Pool fenced area, including stump removal (Estimate #1976);	Approved
(e)	Proposal for installation of landscape boulders in Jumano Park at Catalina Drive easement (Estimate #1977);	Approved
(f)	Proposal for fungicide treatment for brown patch in St. Augustine at old 183 entry (Estimate #1978);	Approved
SECURITY		
7.	District security, including:	Informational
(a)	Monthly report from Williamson County Sheriff's Office;	Informational
(b)	Report from Security Subcommittee;	Informational
POOLS		
8.	Pool operations, repairs and management, including:	Informational
(a)	Report from Pools Subcommittee;	Informational
(b)	Report from and directives to Lifeguard 4 Hire, L.L.C.;	Informational
OPERATIONS, UTILITIES AND MAINTENANCE		
9.	District operations, including:	Informational
(a)	Report from and directives to Crossroads Utility Services, LLC;	Informational
(b)	System maintenance and repairs;	Informational
(c)	Write-offs;	Approved
(d)	Report on clogged storm drain in the circle drive of Tumlinson Park parking lot (Director Roberts);	Informational
STORM WATER SYSTEM AND CREEK MAINTENANCE		
10.	Report from Water/Environmental Subcommittee;	Informational
11.	Storm Water Management Program (SWMP) under TPDES General Permit TXR040000;	Informational
FINANCIAL		
12.	Bookkeeping matters, including:	Informational
(a)	Report from Financial Subcommittee;	Informational
(b)	Report from and directives to Municipal Accounts & Consulting, L.P.;	Informational
(c)	Payment of bills and invoices;	Approved

(d)	Fund transfers;	Approved
(e)	Investments;	Approved
(f)	Delinquent Tax Roll (Director Roberts);	Informational
ENGINEERING / DEVELOPMENT		
13.	Engineering matters, including report from and directives to Gray Engineering, Inc.;	Informational
GENERAL MANAGEMENT, FACILITIES AND MAINTENANCE		
14.	General management, including:	Informational
(a)	Report from and directives to Pinnacle Texas Management Services;	Informational
(b)	Schedule of maintenance expenses;	Informational
(c)	Requests for use of facilities, including:	Informational
(1)	Request for waiver of fees from Girl Scouts Service Unit for use of Pavilion on October 30, 2018 for Zombie Walk;	Approved
(2)	Request for waiver of fees from BHC Cub Scout Pack 171 for use of Pavilion on September 20, 2018;	Approved
(d)	Proposal for rekeying locks with high security locks;	Approved
15.	Walker House, including maintenance and repairs;	Informational
16.	Property maintenance, repairs and replacements, including:	Informational
(a)	Report from Maintenance and Engineering Subcommittee on current projects;	Informational
17.	Solid waste report from Texas Disposal Systems, Inc.;	Informational
RESTRICTIVE COVENANT ENFORCEMENT, WATER RESTRICTIONS AND DROUGHT MANAGEMENT		
18.	Restrictive covenant enforcement, including:	Informational
(a)	Report from Restrictive Covenant Subcommittee;	Informational
(b)	Pending and contemplated litigation, including:	Informational
(1)	15361 English River Loop;	No Action Taken
(2)	606 Gabriel Mills Drive;	No Action Taken
19.	Drought management and water use restrictions, including:	Informational
(a)	Violation monitoring;	Informational
(b)	Watering restrictions;	Informational
20.	Report from and directives to Pinnacle Texas Management, LLC regarding restrictive covenant enforcement and water use restrictions violation monitoring;	Informational

COMMUNICATIONS / MEDIA / WEBSITE		
21.	Newsletter, water bill inserts, website and District-wide calendar, including:	Informational
	(a) Report from Communications Subcommittee;	Informational
	(b) Report from and directives to Pinnacle Texas Management, LLC;	Informational
PARKS AND NATURE TRAILS		
22.	District parks and facilities, including:	Informational
	(a) Report from Community Garden Subcommittee;	Informational
23.	Scout items;	Informational
24.	District signage;	Informational
LEGAL		
25.	Report from and directives to Armbrust & Brown, PLLC;	Informational
26.	Insurance matters, including computer fraud coverage;	Approved
27.	Order Establishing Rules and Regulations Governing Recreational Facilities and Related Fees and Charges (Director Roberts);	Approved
28.	Order Establishing Water and Wastewater Service Rates, Charges, Tap Fees and Park Fees, and Adopting General Policies with Respect to the District's Water, Wastewater and Drainage Systems;	Approved
29.	Standard Agreement with Local Government Entity Regarding Off-Duty Contracting of County Sheriff Deputies (current agreement expires September 30, 2018);	Approved
30.	Memorandum of Understanding - Patrol Services to Be Performed within Block House Municipal Utility District (current agreement expires September 30, 2018);	Approved
31.	Pool Services Agreement with Lifeguard 4 Hire, L.L.C. (current agreement expires September 30, 2018);	Approved
32.	General Management Services Agreement with Pinnacle Texas Management, LLC, dba Pinnacle Texas Management Services (current agreement expires September 30, 2018);	Approved
33.	Duties of Directors;	Informational
OTHER DISCUSSION / ACTION ITEMS		
34.	Report from ad hoc subcommittee regarding fire protection service options;	Informational
35.	Cedar Park Fire Department "calls for service" log (Director Roberts);	Informational
36.	Review of directives;	Informational
37.	Review of Meeting Notes;	Approved
38.	Future Board meetings/agenda items.	Informational

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); and discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

Attorney for the District

(SEAL)

Block House Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program at (800) 735-2988.