

**BLOCK HOUSE MUNICIPAL UTILITY DISTRICT**

**December 16, 2020**

TO: THE BOARD OF DIRECTORS OF BLOCK HOUSE MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Block House Municipal Utility District will hold a regular meeting at **6:30 p.m.** on **Wednesday, December 16, 2020.**

**THIS MEETING WILL BE HELD VIA VIDEO CONFERENCE CALL PURSUANT TO SECTION 551.127, TEXAS GOVERNMENT CODE, AS MODIFIED TEMPORARILY BY GOVERNOR GREG ABBOTT, AND THE RELATED GUIDANCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL, IN CONNECTION WITH THE GOVERNOR’S COVID-19 DISASTER PROCLAMATION.**

**MEMBERS OF THE PUBLIC ARE ENTITLED TO PARTICIPATE IN AND TO ADDRESS THE BOARD OF DIRECTORS DURING THE MEETING. THE VIDEO CONFERENCE MEETING WILL BE HOSTED THROUGH ZOOM VIDEO COMMUNICATIONS, INC. (“ZOOM”). THE LINK TO THE ZOOM MEETING IS:**

<https://zoom.us/j/95790047089?pwd=SUFiYmZWRlJQVDNyN21pcVQyNm1sQT09>

**THE ZOOM MEETING ID IS 957 9004 7089 AND THE PASSCODE IS 335013. PARTICIPANTS MAY ALSO JOIN THE MEETING BY DIALING 346-248-7799. PLEASE FOLLOW THE INSTRUCTIONS PROVIDED BY THE SYSTEM TO ACCESS THE MEETING. MEETING INFORMATION IS ALSO ATTACHED AT THE END OF THIS AGENDA.**

**AN ELECTRONIC AGENDA PACKET FOR THE MEETING IS AVAILABLE AT THE FOLLOWING LINK:**

<https://abaustin.sharefile.com/share/view/sd538f44a2d14aa28/fo095c57-73f7-4955-ba1c-c1ea257bde61>

**THIS MEETING WILL BE RECORDED AND, FOLLOWING THE MEETING, THE RECORDING WILL BE MADE AVAILABLE AT THE SAME LINK SPECIFIED ABOVE.**

**ANYONE SPEAKING DURING THE MEETING SHOULD IDENTIFY THEMSELVES CLEARLY PRIOR TO SPEAKING.**

The following matters may be considered and acted upon at the meeting:

*Note: Matters on which Board action is anticipated are noted as “Decision”. Matters on which Board action is not anticipated are noted as “Informational”. Such notations are intended as a guide to facilitate the conduct of the meeting based on information available at the time that this agenda was finalized and are not binding. The Board reserves the right to take action on any of the following matters.*

<b><u>AGENDA</u></b>	<b><u>ANTICIPATED ACTION</u></b>
<b>GENERAL</b>	
1. Citizens’ communications, including comments from residents wishing to be considered for Board vacancy;	Informational

2.	Report from BHC Owners Association;	Informational
<b>CONSENT ITEMS</b>		
<i>(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)</i>		
3.	Minutes of November 17, 2020 regular meeting;	Decision
<b>APPOINTMENT OF NEW DIRECTOR</b>		
4.	Consider appointment to fill vacancy on Board of Directors;	Decision
5.	Statement of Elected/Appointed Officer, Oath of Office and official bond for appointment of new Director;	Decision
6.	Open Meetings Act training and Public Access Option Form for new Director;	Informational
7.	Election of Officers;	Decision
8.	Subcommittee assignments;	Decision
9.	District Registration Form;	Decision
10.	Revised account resolutions and signature cards for existing bank accounts, including:	Informational
	(a) Secretary's Certificate and Resolutions Regarding Manager's Account;	Decision
	(b) Secretary's Certificate and Resolutions Regarding Operating Account;	Decision
	(c) Secretary's Certificate and Resolutions Regarding Capital Projects Fund Checking Account;	Decision
	(d) Resolution Approving Change in Bank Signatories and Change Certificate – Lock Box Clearing Account;	Decision
<b>CORONAVIRUS PROTOCOLS</b>		
11.	Emergency coronavirus preparedness and protocols, including:	Informational
	(a) Reopening of certain District facilities and related health and safety restrictions for use of such facilities;	Decision
	(b) Recreation activity and related matters;	Decision
	(c) Utility operations and related matters;	Informational
	(d) Authorizing General Manager to take further action in response to evolving conditions;	Decision
<b>SECURITY</b>		
12.	Monthly report from Williamson County Sheriff's Office;	Informational
<b>RESTRICTIVE COVENANT ENFORCEMENT</b>		
13.	Restrictive covenant enforcement, including:	Informational
	(a) Pending or contemplated litigation;	Informational

<b>FINANCIAL</b>		
14.	Bookkeeping matters, including:	Informational
	(a) Restrictive covenant work undertaken by General Manager;	Decision
	(b) Report from Financial Subcommittee;	Informational
	(c) Report from and directives to Municipal Accounts & Consulting, L.P.;	Informational
	(d) Payment of bills and invoices;	Decision
	(e) Fund transfers;	Decision
	(f) Investments;	Decision
	(g) Resolution Designating Investment Officers;	Decision
<b>POOLS</b>		
15.	Pool operations, maintenance, repairs and management, including:	Informational
	(a) Report from Pools Subcommittee;	Informational
	(b) Report from and directives to Lifeguard 4 Hire, L.L.C.;	Informational
<b>LANDSCAPING</b>		
16.	Landscape maintenance, including:	Informational
	(a) Report from Parks Subcommittee;	Informational
	(b) Report from and directives to Priority Landscapes, LLC;	Informational
<b>WATER AND WASTEWATER OPERATIONS, UTILITIES and MAINTENANCE</b>		
17.	District operations, including:	Informational
	(a) Report from and directives to Crossroads Utility Services, LLC;	Informational
	(b) System maintenance and repairs;	Informational
	(c) Write-offs;	Decision
<b>GENERAL MANAGEMENT, ENGINEERING, PARKS, FACILITIES and MAINTENANCE</b>		
18.	General management, including:	Informational
	(a) Report from and directives to General Manager;	Informational
	(b) Requests for use of facilities;	Informational
	(c) Website update;	Informational
19.	Engineering matters, including report from and directives to Gray Engineering, Inc.;	Informational
20.	Property maintenance, repairs and replacements, including:	Informational
	(a) Report from Maintenance and Engineering Subcommittee on current	Informational

	projects, including:	
	(1) Pools report;	Informational
21.	Cedar Park Fire Department “Calls for service” log;	Informational
22.	Report from Texas Disposal Systems, Inc.;	Informational
23.	Report from Water/Environmental Subcommittee, including:	Informational
	(a) Stormwater report;	Informational
24.	Storm Water Management Program (SWMP) under TPDES General Permit TXR040000, including:	Informational
	(a) Use of volunteer groups for access trail and creek clearing projects;	Decision
	(b) Proposal from Jones & Carter, Inc. for Permit Year 3 of the Storm Water Management Program;	Decision
	(c) Proposal from Jones & Carter, Inc. to assess areas and prepare recommendations for clearing out vegetation and debris in waterways;	Decision
25.	America’s Water Infrastructure Act of 2018 compliance, including:	Informational
	(a) Proposal from Jones & Carter, Inc. for AWIA compliance, including Risk and Resilience Plan and Emergency Response Plan;	Decision
26.	District parks and facilities, including:	Informational
	(a) Disc golf;	Decision
	(b) Order Establishing Rules and Regulations Governing Recreational Facilities and Related Fees and Charges;	Decision
<b>COMMUNICATIONS / MEDIA / WEBSITE</b>		
27.	Newsletter, water bill inserts, website and District-wide calendar, including:	Informational
	(a) Report from Communications Subcommittee;	Informational
<b>LEGAL</b>		
28.	Report from and directives to Armbrust & Brown, PLLC;	Informational
29.	Amendment No. 1 to General Management Services Agreement;	Decision
30.	Restrictive Covenant Enforcement Services Agreement with Community Association Management;	Decision
31.	Pool Use Agreement with Block House Creek Swim Team (Tidal Waves);	Decision
<b>OTHER DISCUSSION / ACTION ITEMS</b>		
32.	Code of Ethics, Travel and Professional Services Policy;	Informational
33.	Miscellaneous and Board/Subcommittee directives;	Informational
34.	Review of Meeting Notes;	Informational
35.	Future Board meetings/agenda items.	Informational

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); and discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



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Attorney for the District

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Block House Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program at (800) 735-2988.

Sean Abbott is inviting you to a scheduled Zoom meeting.

Topic: Block House MUD December 16, 2020 Regular Meeting

Time: Dec 16, 2020 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/95790047089?pwd=SUFiYmZWR1JQVDNyN21pcVQyNm1sQT09>

Meeting ID: 957 9004 7089

Passcode: 335013

One tap mobile

+13462487799,,95790047089#,,,,,0#,,335013# US (Houston)

+16699006833,,95790047089#,,,,,0#,,335013# US (San Jose)

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+1 669 900 6833 US (San Jose)

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+1 929 205 6099 US (New York)

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Find your local number: <https://zoom.us/u/adjONItwJh>