

BLOCK HOUSE MUNICIPAL UTILITY DISTRICT

October 24, 2018

TO: THE BOARD OF DIRECTORS OF BLOCK HOUSE MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Block House Municipal Utility District will hold a regular meeting at **6:30 p.m. on Wednesday, October 24, 2018**, at 2600 Block House Drive South, Leander, Texas. The following matters may be considered and acted upon at the meeting:

PLEASE NOTE: Public comments will be accepted only during designated portions of the Board meeting. Comments from the floor will not be accepted during the business portion of the Board meeting. Citizens wishing to address the Board must complete the citizens’ communication form provided at the entrance to the meeting room, so they may be recognized to speak.

The meeting will be preceded by the U.S. Pledge of Allegiance and a moment of silence or prayer.

Board member announcements and agenda prioritization requests may be considered at the beginning of the meeting.

Note: Matters on which Board action is anticipated are noted as “Decision”. Matters on which Board action is not anticipated are noted as “Informational”. Such notations are intended as a guide to facilitate the conduct of the meeting based on information available at the time that this agenda was finalized and are not binding. The Board reserves the right to take action on any of the following matters.

<u>AGENDA</u>	<u>ANTICIPATED ACTION</u>
GENERAL	
1. Citizens’ communications;	Informational
2. BHC Owners Association, including:	Informational
(a) Events (Director Logan);	Decision
(b) Request for use of Sheriff Deputies at Lantern Parade on October 27;	Approved
CONSENT ITEMS <i>(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)</i>	
3. Minutes of September 12, 2018, and September 26, 2018 Board meetings;	Approved
LANDSCAPING	
4. Landscape maintenance, including:	Informational
(a) Report from Parks Subcommittee;	Informational
(b) Report from and directives to Priority Landscapes, LLC;	Informational
(c) Proposal for deadwood pruning of Post Oak tree in Jumano Park (Estimate #1997);	Approved

(d)	Proposal for erosion prevention along sidewalk on Creek Run Drive (Estimate #1998);	Approved
SECURITY		
5.	District security, including:	Informational
(a)	Monthly report from Williamson County Sheriff's Office;	Informational
(b)	Report from Security Subcommittee;	Informational
POOLS		
6.	Pool operations, repairs and management, including:	Informational
(a)	Report from Pools Subcommittee;	Informational
(b)	Report from and directives to Lifeguard 4 Hire, L.L.C.;	Informational
OPERATIONS, UTILITIES AND MAINTENANCE		
7.	District operations, including:	Informational
(a)	Report from and directives to Crossroads Utility Services, LLC;	Informational
(b)	System maintenance and repairs;	Informational
(c)	Write-offs;	Approved
(d)	Amendment No. 2 to Operations Services Agreement;	Approved
(e)	Proposal from Texas Trades for repair of fencing at lift station (Proposal No. 473);	Approved
STORM WATER SYSTEM AND CREEK MAINTENANCE		
8.	Report from Water/Environmental Subcommittee;	Informational
9.	Storm Water Management Program (SWMP) under TPDES General Permit TXR040000;	Informational
FINANCIAL		
10.	Bookkeeping matters, including:	Informational
(a)	Report from Financial Subcommittee;	Informational
(b)	Report from and directives to Municipal Accounts & Consulting, L.P.;	Informational
(c)	Payment of bills and invoices;	Approved
(d)	Fund transfers;	Approved
(e)	Investments;	No Action Taken
(f)	Utility payment auto-drafts;	Approved
ENGINEERING / DEVELOPMENT		
11.	Engineering matters, including report from and directives to Gray Engineering, Inc.;	Informational

GENERAL MANAGEMENT, FACILITIES AND MAINTENANCE		
12.	General management, including:	Informational
	(a) Report from and directives to Pinnacle Texas Management Services;	Informational
	(b) Schedule of maintenance expenses;	Informational
	(c) Requests for use of facilities, including:	Informational
	(1) Request from UPS to use area at end of Block House Drive behind barrier for PODS storage and package delivery during holiday season;	Approved
13.	Walker House, including maintenance and repairs;	Informational
14.	Property maintenance, repairs and replacements, including:	Informational
	(a) Report from Maintenance and Engineering Subcommittee on current projects;	Informational
15.	Solid waste report from Texas Disposal Systems, Inc.;	Informational
16.	Cedar Park Fire Department “calls for service” log;	Informational
RESTRICTIVE COVENANT ENFORCEMENT, WATER RESTRICTIONS AND DROUGHT MANAGEMENT		
17.	Restrictive covenant enforcement, including:	Informational
	(a) Report from Restrictive Covenant Subcommittee;	Informational
	(b) Pending and contemplated litigation, including:	Informational
	(1) 15361 English River Loop;	Approved
	(2) 606 Gabriel Mills Drive;	Approved
18.	Drought management and water use restrictions, including:	Informational
	(a) Violation monitoring;	Informational
	(b) Watering restrictions;	Informational
19.	Report from and directives to Pinnacle Texas Management, LLC regarding restrictive covenant enforcement and water use restrictions violation monitoring;	Informational
COMMUNICATIONS / MEDIA / WEBSITE		
20.	Newsletter, water bill inserts, website and District-wide calendar, including:	Informational
	(a) Report from Communications Subcommittee;	Informational
	(b) Report from and directives to Pinnacle Texas Management, LLC;	Informational
PARKS AND NATURE TRAILS		
21.	District parks and facilities, including:	Informational
	(a) Report from Community Garden Subcommittee;	Informational
22.	Scout items;	Informational

23.	District signage;	No Action Taken
LEGAL		
24.	Report from and directives to Armbrust & Brown, PLLC;	Informational
25.	General liability, automobile liability, errors and omissions (public officials) liability, law enforcement liability, property, crime and workers' compensation insurance, including renewal of coverage;	Tabled
26.	Pool Schedule Exhibit to Pool Services Agreement with Lifeguard 4 Hire, L.L.C.;	Approved
27.	Code of Ethics, Travel, and Professional Services Policy;	Approved
28.	Duties of Directors;	Informational
OTHER DISCUSSION / ACTION ITEMS		
29.	Subcommittee assignments (Director Logan);	Tabled
30.	Report from ad hoc subcommittee regarding fire protection service options;	Informational
31.	Review of directives;	Informational
32.	Review of Meeting Notes;	Informational
33.	Future Board meetings/agenda items, including meeting to canvass election returns (November 20) and December meeting date.	Informational

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); and discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

Attorney for the District

(SEAL)

Block House Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program at (800) 735-2988.