

**BLOCK HOUSE MUNICIPAL UTILITY DISTRICT**

**January 22, 2020**

TO: THE BOARD OF DIRECTORS OF BLOCK HOUSE MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Block House Municipal Utility District will hold a regular meeting at **6:30 p.m.** on **Wednesday, January 22, 2020**, at 2600 Block House Drive South, Leander, Texas. The following matters may be considered and acted upon at the meeting:

**PLEASE NOTE: Public comments will be accepted only during designated portions of the Board meeting. Comments from the floor will not be accepted during the business portion of the Board meeting. Citizens wishing to address the Board must complete the citizens' communication form provided at the entrance to the meeting room, so they may be recognized to speak.**

**The meeting will be preceded by the U.S. Pledge of Allegiance and a moment of silence or prayer.**

*Board member announcements and agenda prioritization requests may be considered at the beginning of the meeting.*

*Note: Matters on which Board action is anticipated are noted as "Decision". Matters on which Board action is not anticipated are noted as "Informational". Such notations are intended as a guide to facilitate the conduct of the meeting based on information available at the time that this agenda was finalized and are not binding. The Board reserves the right to take action on any of the following matters.*

<u>AGENDA</u>	<u>ANTICIPATED ACTION</u>
<b>GENERAL</b>	
1. Citizens' communications;	Informational
2. Report from BHC Owners Association;	Informational
<b>AUDIT ITEMS</b>	
3. Audit of District financial statements for fiscal year ended September 30, 2019, including report from McCall Gibson Swedlund Barfoot PLLC, approval of client representation letter and audit report, and authorizing filing of audit report;	DECISION
<b>CONSENT ITEMS</b> <i>(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)</i>	
4. Minutes of December 18, 2019 Board meeting;	Decision
<b>SECURITY</b>	
5. District security, including:	Informational
(a) Monthly report from Williamson County Sheriff's Office;	Informational

(b)	Report from Security Subcommittee and related action;	Informational
<b>RESTRICTIVE COVENANT ENFORCEMENT, WATER RESTRICTIONS and DROUGHT MANAGEMENT</b>		
6.	Restrictive covenant enforcement, including:	Informational
(a)	Pending and/or contemplated litigation, including:	Informational
(1)	613 Kathleen Lane;	Decision
(2)	2501 Phillip Cove;	Decision
(3)	16811 Shipshaw River Drive;	Decision
(4)	14906 Snelling Drive;	Decision
(5)	14907 Snelling Drive;	Decision
(6)	15006 Snelling Drive;	Decision
(7)	2605 South Walker Drive;	Decision
(8)	16725 Spotted Eagle Drive;	Decision
(9)	2502 Tracy Cove;	Decision
(10)	2604 Tumlinson Fort Drive;	Decision
7.	Drought management and water use restrictions, including:	Informational
(a)	Violation monitoring;	Informational
(b)	Watering restrictions;	Informational
8.	Report from and directives to Pinnacle Texas Management, LLC regarding restrictive covenant enforcement and water use restrictions violation monitoring;	Informational
<b>COMMUNICATIONS, MEDIA and WEBSITE</b>		
9.	Newsletter, water bill inserts, website and District-wide calendar, including:	Informational
(a)	Report from Communications Subcommittee;	Informational
(b)	Report from and directives to Pinnacle Texas Management, LLC;	Informational
<b>FINANCIAL</b>		
10.	Bookkeeping matters, including:	Informational
(a)	Report from Financial Subcommittee;	Informational
(b)	Report from and directives to Municipal Accounts & Consulting, L.P.;	Informational
(c)	Payment of bills and invoices;	Decision
(d)	Fund transfers;	Decision
(e)	Investments;	Decision
11.	Arbitrage rebate matters, including Addendum to Rebate Services Letter Agreement with BLX Group, LLC for \$3,310,000 Unlimited Tax Refunding Bonds, Series 2020;	Decision

<b>POOLS</b>		
12.	Pool operations, maintenance, repairs and management, including:	Informational
	(a) Report from Pools Subcommittee;	Informational
	(b) Report from and directives to Lifeguard 4 Hire, L.L.C.;	Informational
	(c) Pool permitting required by Williamson County and Cities Health District;	Decision
	(d) Tumlinson Pool Pump House upgrades;	Decision
<b>LANDSCAPING</b>		
13.	Landscape maintenance, including:	Informational
	(a) Report from Parks Subcommittee;	Informational
	(b) Report from and directives to Priority Landscapes, LLC;	Informational
	(c) Proposal for Tumlinson Park drainage improvements (Estimate #3104);	Decision
	(d) Proposal for landscape repair along Block House Drive where welcome sign was destroyed (Estimate #3397);	Decision
	(e) Proposal for fence repair behind 16402 Jadestone Drive (Estimate #3398);	Decision
<b>WATER AND WASTEWATER OPERATIONS, UTILITIES and MAINTENANCE</b>		
14.	District operations, including:	Informational
	(a) Report from and directives to Crossroads Utility Services, LLC;	Informational
	(b) System maintenance and repairs;	Informational
	(c) Write-offs;	Decision
	(d) Annual review of Identity Theft Prevention Program, including:	Informational
	(1) Report from operator on administration of and compliance with Identity Theft Prevention Program;	Informational
	(2) Resolution Confirming Annual Review of Identify Theft Prevention Program;	Decision
	(e) Analysis of payment transactions;	Decision
<b>GENERAL MANAGEMENT, ENGINEERING, PARKS, FACILITIES and MAINTENANCE</b>		
15.	General management, including:	Informational
	(a) Report from and directives to Crossroads Utility Services, LLC;	Informational
	(b) Schedule of maintenance expenses;	Informational
	(c) Requests for use of facilities;	Informational

(d)	Website update and approving any related matters;	Informational
(e)	District branding;	Informational
16.	Engineering matters, including report from and directives to Gray Engineering, Inc.;	Informational
17.	Walker House, including maintenance and repairs;	Informational
18.	Property maintenance, repairs and replacements, including:	Informational
(a)	Report from Maintenance and Engineering Subcommittee on current projects, including:	Informational
(1)	Proposal(s) for Tumlinson Pool House discharge pump and piping improvements in connection with Tumlinson Pool backwash water discharge;	Decision
19.	Solid waste services, including:	Informational
(a)	Report from Texas Disposal Systems, Inc.;	Informational
(b)	Report from Solid Waste Subcommittee;	Informational
20.	Cedar Park Fire Department, including "Calls for service" log;	Informational
21.	Report from Water/Environmental Subcommittee;	Informational
22.	Storm Water Management Program (SWMP) under TPDES General Permit TXR040000;	Informational
23.	District parks and facilities, including:	Informational
(a)	Report from Community Garden Subcommittee;	Informational
(b)	Disc golf matters;	Informational
(c)	Lottery system for reservation of Luther Chance Practice Fields (Director Roberts);	Informational
24.	Scout items;	Informational
25.	Long-range planning, including five-year plan/Director priorities and annexation;	Informational
26.	Report from Park Improvements Steering Committee;	Informational
27.	Proposed park improvements, including:	Informational
(a)	Right of Way Beautification Project;	Informational
(b)	Other park amenities and improvements, including playground, court fencing and Luther Chance Practice Field perimeter fence;	Informational
28.	Projected park costs and financing options, including possible bond election and use of bond funds;	Informational
29.	Review schedule of events, including election schedule;	Informational
<b>LEGAL</b>		
30.	Report from and directives to Armbrust & Brown, PLLC;	Informational

31.	Review of Code of Ethics and Financial Investment Policies, including Resolution Confirming Annual Review of Code of Ethics, Travel, and Professional Services Policy and Financial Investment Policy and Adopting Updated List of Qualified Brokers;	Decision
32.	Review of Written Procedures for Post Bond Issuance Federal Tax Compliance, including Resolution Confirming Annual Review;	Decision
<b>OTHER DISCUSSION / ACTION ITEMS</b>		
33.	Miscellaneous and Board/Subcommittee directives;	Informational
34.	Review of Meeting Notes;	Informational
35.	Future Board meetings/agenda items.	Informational

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); and discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.



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Attorney for the District



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Block House Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program at (800) 735-2988.