

EXHIBIT “E”

WALKER HOUSE RULES AND REGULATIONS

ACCESS POLICY

- A. District residents registered into and shown to be in “good standing” in the Database System who are age 21 or over may reserve the public areas of Walker House for private gatherings on a first-come, first-served basis. The resident making the reservation must remain at the Walker House during the entire reservation period. No “standing reservation” is permitted. The District office and Board meeting room are reserved for District use only and may not be reserved.
- B. The District’s General Manager will maintain a reservation calendar for the Walker House and issue written reservation confirmations.
- C. Reservations will not be accepted for dates between Thanksgiving Day and New Years’ Day without the prior approval of the Board.

COST

Each reservation request must be accompanied by an Application to Reserve District Recreational Facilities Other Than Pools and Release of Liability form, a copy of which is attached as **Exhibit “L”**, a use fee of \$150 for three hours (additional time over three hours is \$25 per hour), a non-refundable cleaning fee of \$50, and a \$200 refundable deposit, which may be retained by the District to cover any additional cleaning costs incurred, damage suffered, or for a violation of the rules. If alcohol will be served or consumed on the premises, there will be an additional user fee of \$45 per hour to cover the cost of staffing by the District’s Security Contractor. Set-up and clean-up activities must occur within the hours reserved. A reservation will not be confirmed until the use fee and deposit are received. No deposit will be returned until the District’s General Manager verifies that the Walker House is in the same condition as it was before the rental. Any costs for cleaning and damages over the amount of the \$250 deposit will be the responsibility of the resident making the reservation. An individual who leaves the facilities in unsatisfactory condition, damages the facilities or violates these rules may forfeit all or a portion of the deposit and, at the Board’s discretion, may be barred from further use of the Walker House. A signed checklist, a copy of which is attached as **Exhibit “E-1”**, must be completed and returned in order for a deposit to be returned. In the event of cancellation, the full deposit will be refunded if notice of cancellation is received at least 31 days prior to the event. \$100 of the deposit will be forfeited for any notice of cancellation received within 30 days or less of the event. The Board may waive the use fee or deposit for non-profit organizations or community service groups, upon request.

RULES AND REGULATIONS

1. The maximum occupancy is 60 persons.
2. No commercial activity or use without prior Board approval.
3. No reservations may be made for holidays.
4. No tape, staples, pins, tacks, screws or nails are to be put on or into ceiling or walls.

5. No piñatas or confetti in the Walker House or on the surrounding grounds.
6. No candles.
7. No cooking.
8. No open flames.
9. All windows in the building are to remain closed and locked. ***Please note: Failure to leave all windows closed and locked could result in forfeiture of deposit.***
10. The doors in the “Terrace Room” are to remain closed and locked at all times, unless specific written permission is obtained in advance from the District’s General Manager. ***Please note: Failure to leave doors closed and locked could result in forfeiture of deposit.***
11. No furniture may be moved other than the table and four chairs in the “Main Room” (see diagram attached). Additional tables and chairs may be brought in and set up in the “Terrace Room” only.
12. All private parties must end and all participants depart the facility by 11:00 p.m. on Sunday through Thursday and by 12:00 midnight on Friday and Saturday.
13. All rules and regulations for the Parks must be followed. **(See Exhibit “B”.)**
14. No bicycles, skateboards or skates.
15. No pets at the Walker House.
16. No destructive activities.
17. No disorderly, dangerous or offensive conduct.
18. No profanity.
19. No illegal or controlled substances.
20. No smoking.
21. No motor-driven vehicles or equipment are permitted in any grassy or unpaved area. Vehicles are permitted to park within parking lots only. Parking lots are for park patron use only. No overnight parking of vehicles. Violators may be towed at the expense of the violator.
22. No signs or advertising may be attached to or placed on District property.
23. No amplified or live music that (i) creates vibrations apparent by direct means, such as touch or visual observation of moving objects, to a person of normal sensitivities beyond the boundaries of the Walker House or (ii) that is audible outside the boundaries of the Walker House will be permitted without Board approval. No music that promotes violence or illegal or abusive behavior. No amplified music in a vehicle that is audible or causes a vibration 30 feet from the vehicle.

24. If alcoholic beverages are served, the host of the party will be required to hire the District's Security Contractor to staff the party at an additional charge of \$45 per hour (the hourly rate charged under the District's contract with the Security Contractor). Time will be charged from the time any alcohol is brought onto the premises until the event has ended and all alcohol has been removed from the premises.
25. Trash must be collected and disposed of in the receptacles provided. If the receptacles are full, put all debris in plastic garbage bags, tie the bags securely, and place them next to the trash bins.
26. Damage to District property is a crime. To discourage such activity, the District has increased security patrols. The District will pay \$500 to anyone providing information that leads to the apprehension and conviction of persons causing damage to District property. Persons causing damage to District property will be prosecuted to the full extent of the law. To report such activity, please call the Williamson County Sheriff's office at 943-1389. For emergency calls only dial 911.

MESSAGE FROM THE BOARD OF DIRECTORS

The Board of Directors hope that you enjoy the Walker House. Please use it in a safe and considerate manner. If you have any questions, or if the facilities need attention, please call the District's General Manager at (512) 259-0959.